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TENTATIVE INAUGURAL PROGRAM FOR CABINET OFFICERS

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(For planning purposes only until after
the Cabinet Meeting in New York on Mon-
day and Tuesday, January 12 and 13, 1953)

A consolidation of existing plans of:

Inauguration Committee, 1953
Joint Congressional Committee
Republican National Committee

Prepared at the request of:

Arthur E. Summerfield
Chairman
Republican National Committee

LeRoy V. Greene
Assistant to the Chairman

GENERAL

1. The Inaugural activities will cover a period of five days from Saturday, January 17 through Wednesday, January 21.
2. Military Aides will be assigned to each Cabinet Officer and Governor by the Chairman of the Inaugural Committee. These aides will report to the individual concerned at the arranged hour.
3. Transportation for each individual concerned will be provided, with chauffeur, by the Chairman of the Inaugural Committee and the chauffeur will report by contact through the aide.
4. Contact for assignment of aides and chauffeurs (IMPORTANT) should be made immediately by letter or wire to the Inaugural Committee advising time and place each Cabinet member desires the transportation. The letter or wire should be handled individually by each Cabinet member. If the telephone is used one of the following two people should be contacted:

Edward F. Colladay
or
Mr. Brock (Sterling 3-9240)

The address of the Inaugural Committee is 1420 Pennsylvania Avenue, N. W., Washington, D. C. This transportation and service will be available from January 18 through January 20. If this service is desired a day or two before or after, such arrangements can be made and the Inaugural Committee should be notified. If the Cabinet member desires to be met at the train or plane, this, too, can be arranged. It is important to remember that the original notification to use this service must come from the Cabinet member.

5. These cars will bear special Inaugural tags on their license plates to expedite their movement through traffic. Special arrangements for this have been made with the Police Department through the Inaugural Committee.

Saturday, January 17

<u>Time</u>	<u>Place</u>	<u>Event</u>
10 a.m.	Mayflower Hotel Chinese Room	Republican National Committee Meeting
11:45 a.m.	Mayflower Hotel Chinese Room	Meeting recesses
12 noon	Mayflower Hotel Ballroom	Luncheon
12:30 p.m.	Statler Hotel Presidential & Congressional Rooms	Fashion Show
<p>(1. This is an event for the Cabinet members' wives and other distinguished Republican ladies. It is under the sponsorship of the District League of Republican Women, of which Mrs. Carroll D. Kearns is president. There will be State tables with the ladies assigned to their places.)</p>		
1 p.m.	Mayflower Hotel Chinese Room	Republican National Committee Meeting resumes
4 p.m.	Mayflower Hotel Chinese Room	Meeting ends
7 p.m.	<u>Mayflower Hotel Ballroom</u>	<u>Dinner of Republican National Committee as guests of the National Chairman</u>

(2. Cabinet Officers and wives are invited to attend the dinner at 7 p.m. as honored guests of the National Committee. Dress: Ladies - evening; Gentlemen - black tie.)

Sunday, January 18

<u>Time</u>	<u>Place</u>	<u>Event</u>
A.M.	Nothing Scheduled	
3:30 p.m.	Statler Hotel	Governors' Reception
6 p.m.	Statler Hotel	Governors' Reception ends
(1. The Inaugural Committee is tendering a reception in honor of the Governors of the States and special distinguished guests. Cabinet members will attend as guests of honor. Dress: Ladies - afternoon; Gentlemen - striped pants, dark coats, Homburg hats (as per telegram from Sherman Adams).)		
8:15 p.m.	Place of residence	Leave for Constitution Hall
8:45 p.m.	Constitution Hall	Inaugural Symphony Concert

(1. The Inaugural Committee is staging a symphony concert, as the music event of the Inaugural activities, with tickets on sale from \$4.80 to \$12. Important Note: There are no guest tickets for this event and tickets must be purchased. Dress: Ladies - evening, Gentlemen - black tie.)

Monday, January 19

<u>Time</u>	<u>Place</u>	<u>Event</u>
A.M.	Nothing Scheduled	
7:45 p.m.	Place of residence	Depart for Uline Arena
8:30 p.m.	Uline Arena	Inaugural Festival
10:30 p.m.	Uline Arena	Depart for place of residence

(1. This is the Inaugural show, under the direction of George Murphy, the movie actor, in which celebrities of stage, screen and television will participate. Cabinet members will attend as honor guests of the Committee. Dress: Ladies - informal, Gentlemen - informal.)

Tuesday, January 20

<u>Time</u>	<u>Place</u>	<u>Event</u>
9:20 a.m.	Statler Hotel	President-elect and Mrs. Eisenhower leave for church services
9:25 a.m.	National Presbyterian Church, Connecticut Avenue and N Street	President-elect and Mrs. Eisenhower arrive for church services
9:30 a.m.	National Presbyterian Church	Church services commence
9:50 a.m.	National Presbyterian Church	Church services concluded
9:55 a.m.	National Presbyterian Church	President-elect and Mrs. Eisenhower leave church for Statler Hotel
10:05 a.m.	Statler Hotel	President-elect and Mrs. Eisenhower arrive at place of residence
(Cabinet members to attend?)		
(List of those to attend being made up now)		
11 a.m.	Place of residence	Depart for Capitol
11:30 a.m.	Capitol Inaugural Stands	Arrive and go to place of assembly which will be announced later
12 noon	Capitol Inaugural Stands	Inaugural Ceremonies commence
12:50 p.m.	Capitol Inaugural Stands	Inaugural Ceremonies conclude
12:55 p.m.	Capitol Inaugural Stands	Depart for luncheon in Capitol
1:00 p.m.	(Place in Capitol for luncheon to be announced)	Luncheon for Cabinet members by Chairman of the Inaugural Committee
1:20 p.m.		Depart for car in Parade at Capitol entrance
1:30 p.m.	Front of Capitol	Move out in Parade

Tuesday, January 20 (continued)

<u>Time</u>	<u>Place</u>	<u>Event</u>
2:15 p.m.	White House Reviewing Stand	Arrive
2:16 p.m.	White House Reviewing Stand	Dismount from vehicle and take place in reviewing stand (each Cabinet member has two tickets)
2:20 p.m.	White House Reviewing Stand	Review Parade with President
5:00 p.m. (approximate)	White House Reviewing Stand	End of Parade
5:10 p.m. (approximate)	White House Reviewing Stand	Depart for place of residence
5:15 p.m.	At place of residence	Free time
9:15 p.m.	At place of residence	Leave for Inaugural Ball
10:00 p.m.	National Guard Armory	Arrive in ballroom and go to boxes
10:30 p.m.	National Guard Armory	President and Mrs. Eisenhower arrive
11:15 p.m.	National Guard Armory	President and Mrs. Eisenhower depart

(Will Cabinet members go with the President?)

11:30 p.m.	Georgetown University Gymnasium	President and Mrs. Eisenhower arrive
12:15 a.m.	Georgetown University Gymnasium	President and Mrs. Eisenhower depart
-----	National Guard Armory	Cabinet members depart and return to place of residence

(1. Dress for Ball: Ladies - full evening, Gentlemen - white tie.)

NOTE:

Following is the outline of the movement of President-elect and Mrs. Eisenhower during the period 11:15 a.m. and 12:30 p.m.

<u>Time</u>	<u>Place</u>	<u>Event</u>
11:20 a.m.	Statler Hotel	President-elect and Mrs. Eisenhower leave
11:30 a.m.	White House	President-elect and Mrs. Eisenhower arrive
11:30 a.m.	White House	President-elect greeted by President
11:31 a.m.	White House	President and President-elect depart for Capitol
11:44 a.m.	Capitol	President and President-elect arrive
11:44 a.m. - noon	(Details to come for Congressional Committee on room in Capitol where President will stay until he appears on the Inaugural stand promptly at 12 noon with control in the hands of Secret Service.)	
12:51 p.m.	Capitol Inaugural Stands	President goes to Office of Secretary of the Senate as guest of Joint Congressional Committee.
1:25 p.m.	Senate Office	President leaves for parade
1:30 p.m.	Capitol entrance	President leads off parade

Wednesday, January 21

<u>Time</u>	<u>Place</u>	<u>Event</u>
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Nothing scheduled in A.M.

1 p.m.	Statler Hotel	Mrs. Priest's luncheon for Republican ladies
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(1. This event will be attended by Cabinet members' wives, among other Republican women. Dress - afternoon.)